

**GOVERNMENT OF WEST BENGAL
DEPARTMENT OF SCHOOL EDUCATION
STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
SAKTIGARH GOVERNMENT SPONSORED PRIMARY
TEACHERS' TRAINING INSTITUTE, UNIT - II**

P.O: BARSUL DIST: PURBA BARDHAMAN* PIN: 713124*
Email: saktigarhspgovtppti2@gmail.com, Website: <https://saktigarhunittwo.wbptti.in/>

ESTD: 1958

Memo No: 104/F.No-117/ SGSPTTI-UNIT-II/ 2026

Date: August 20, 2026

:- NOTICE INVITING QUOTATIONS:-

This is to inform all concerned that SAKTIGRAH GOVERNMENT SPONSORED PTTI, UNIT-II requires **Supplying Essential Materials for the Office/ Principal Room of the Institution.**

- **Date of Quotation Call: August 20, 2026**
- **Last Date & Time for Submission: August 27, 2026 up to 02:00 P.M.**

The quotation must be submitted in a **sealed envelope**, clearly superscripted as **Supplying Essential Materials for the Office/ Principal Room of the Institution**", and dropped in **Administrative Building of this institution.**

GENERAL TERMS & CONDITIONS:

1. **Unsealed quotations shall not be accepted** under any circumstances.
2. Quotations submitted **through online/email mode will not be considered.** Only quotations submitted through **hand delivery or Speed Post** addressed to the Office of the Teacher-in-Charge will be accepted. No correspondence will be entertained in this matter.
3. Quotations received after the prescribed **deadline shall be summarily rejected.**
4. The agency/supplier **must not be blacklisted by any Government Department / PSU / Autonomous Body.**
5. The quotation must be dropped in **Administrative Building** of the Institution.
6. **Rates must be quoted inclusive of all charges**, such as installation, labor, transportation, taxes, duties, etc.
7. **No overwriting or cutting** is permitted in the quoted rates. If found, the quotation shall be rejected.
8. The quoted rates **must remain valid for a minimum period of 60 (sixty) days** from the date of opening of quotation.
9. **RTGS/NEFT/Bank details** must be furnished along with the quotation.
10. The bidder must quote strictly as per the **specifications provided in Annexure – A & B.**
11. **Interested bidders must / maybe visit the campus before quoting the rates.**
12. Payment shall be made **through Cheque or ECS** after submission of the bill and necessary supporting documents.
13. **The undersigned reserves the right to accept or reject any or all quotation.**



ANNEXURE: -A

Materials Required

1. Table Glass for Principal Room Table

- **Size: 58 inches × 34 inches**
- **Thickness: 6 MM**
- Good quality clear/transparent glass
- Edges should be properly finished/polished.
- Rate should include cutting, transportation and fitting/placement charges, if applicable.

2. Table Cloth for Principal Room Table

- Suitable for the above-mentioned table
- Good quality and durable material
- Suitable size and finish for regular institutional use.

ANNEXURE: -B

Materials Required

1. Handle Fiber Chair – 30 Nos.

- **Quantity: 30 (Thirty) Nos.**
- **Type: Fiber Chair with Handles/Armrests**
- Good quality, strong and durable fiber material
- Comfortable and sturdy design
- Suitable for regular institutional use
- Chairs should be free from manufacturing defects and supplied in good condition.

sd/-

Teacher- in-Charge.
S.G.S. PTTI, UNIT – II
Barsul, Purba Bardhaman.713124

Copy forwarded for wide circulation and necessary action to:

Memo No: 104/F.No- 117/SGSPTTI-UNIT-II/ 2026 Date: August 20, 2026

1. The SCERT, Kolkata
2. The Principal, DIET Burdwan
3. The District Inspector of Primary Education, Burdwan
4. The Chairman, DPSC Bardhaman
5. The Block Development Officer, Burdwan-II, Barsul Unnani, Bardhaman
6. The Pradhan, Barsul Gram Panchayat, Barsul, Bardhaman
7. The Lecturer-in-Charge, Saktigarh Government Sponsored PTTI, Unit-I
8. College Notice Board
9. College Website
10. Office Copy


20/8/2026
Teacher- in-Charge.
S.G.S. PTTI, UNIT – II
Saktigarh Government
Sponsored PTTI, Unit-II,
Barsul, Purba Bardhaman, 713124